

## The Australian Mediator and Dispute Resolution Accreditation Standard (AMDRAS) Guideline for the Certificate of Training (COT)

**Purpose:** This Guideline provides a “Transition Checklist” to enable Recognised Providers<sup>1</sup> to provide for the new initial training requirements for accreditation under AMDRAS.

Please check Part 4, Div. 5 and Appendix 1 of the AMDRAS. Note that only Recognised Training Providers (RTP) can provide training under AMDRAS: clause 20. A RTP can provide training through a third-party provider ensuring that the AMDRAS requirements are complied with. It will also assist in ensuring your Training Course is consistent with the AMDRAS and in meeting any reporting requirements you may have to the Board or other bodies.

### A. Course Objectives

1. Have students been advised of the course objectives contained in Appendix 1, clause 7?
  
2. Have the objectives been linked to learning outcomes and assessment in the course?

### B. AMDRAS Format and Delivery

1. Timing:
 

Course is 45 contact delivery hours (approximately 22.5 hours content and 22.5 hours role play)	
Course will be completed (over how many days, weeks etc)	
Do you have a log in or registration system to ensure that students attend the required hours?	
  
2. Delivery Mode:
 

Face to Face	
Online	

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<sup>1</sup> A Recognised Provider is a generic term that includes either or both a Recognised Training Provider and a Recognised Accreditation Provider.

Blended

Other: Insert details


3. Outline the ways that content will be delivered (e.g. Face to face seminars, online live /recorded)

4. Materials provided to participants: Workbook and resources (hard copy or online).

5. Training team:

**Principal trainers:** Standard is 4 years registration, 150 hours and 150 hours of training experience.

Name	Years of Registration	Hours of Practice	Hours of Training Experience

If alternative consideration of a Principal Trainer is requested provide details.

**Assistant trainers and coaches:** Standard is 2 years registration and 40 hours practice.

Name	Years of Registration	Hours of Practice	Hours of Training Experience

6. Issue a Section 25 AMDRAS Certificate of Training

### C. Content of COT

1. The content covered in COT should reflect the Professional Knowledge Domains outlined in Part 5 of AMDRAS and Appendices 1 and 4. See in particular Appendix 1 clause 13.

2. Course process and delivery should be according to adult learning principles by offering seminars, discussions, activities, simulations, and role plays.

<b>Knowledge attributes</b>	<b>How being presented in COT</b>
1. Understands conflict and the way people behave when they are in it.	
2. Understands the key factors that play a role in conflict and dispute resolution.	
3. Knows the principles and models of dispute resolution, the process of mediation, and the roles or functions of people involved with a focus on facilitative mediation.	
4. Knows a range of strategies or techniques for resolving conflict and when to use them.	
5. Understands the requirement for fairness, safety, and protection against misuse of the process.	
6. Understands their ethical , professional , and legal obligations	
7. Understands the scope and types of guidance or advice offered by non-determinative dispute practitioners.	